

Weekly Care Schedule

This schedule should clearly outline expectations and duties, and be displayed in a community space within the home, such as the kitchen. By initialing below, both the Host Family (HF) and Care Professional (CP) acknowledge their mutual understanding of the care schedule.

Host Family Name

Care Professional Name

Date

Day	Hours	Additional Comments
Monday	Scheduled:	
	Actual:	
Tuesday	Scheduled:	
	Actual:	
Wednesday	Scheduled:	
	Actual:	
Thursday	Scheduled:	
	Actual:	
Friday	Scheduled:	
	Actual:	
Saturday	Scheduled:	
	Actual:	
Sunday	Scheduled:	
	Actual:	
Total Weekly Hours	Scheduled:	
	Actual:	
Requested Days Off	Initial to approve:	Dates: